<table>
<thead>
<tr>
<th>Item</th>
<th>What to Do</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose Your Day</td>
<td>Tuesdays in May</td>
</tr>
<tr>
<td>Number for school</td>
<td>How many students, siblings, etc. will be filling the flag grid.</td>
</tr>
<tr>
<td>MOU and Invoice</td>
<td>Memorandum of Understanding and May invoicing @ $1.00 per student</td>
</tr>
<tr>
<td>Plan Walk-Through</td>
<td>Bob Delisle, VP Operations, will call to schedule a visit for planning the Flag grid and area to be set up outdoors.</td>
</tr>
<tr>
<td>Schedule</td>
<td>Use official schedule to fill in your school's special pieces</td>
</tr>
<tr>
<td>School’s Projected Timeline</td>
<td></td>
</tr>
<tr>
<td>January/February</td>
<td>Meet with 3rd, 4th, and 5th grade teachers to review the expected participation in the patriotism essay contest. Distribute the provided material and refer them to the website <a href="http://www.americanflagfoundation.org">www.americanflagfoundation.org</a> for further info. <em>(This could be classroom instruction, or a voluntary homework assignment in social studies)</em></td>
</tr>
<tr>
<td>February Press Release</td>
<td>Use sample press release for local newspapers, radio. This is your school’s opportunity to shine!</td>
</tr>
<tr>
<td>March Invitation Letters</td>
<td>Use sample invitation letter to send to government and education officials.</td>
</tr>
<tr>
<td>April Essay Contest Submissions</td>
<td>Submissions are due by April 1. Mail packages as directed on provided form.</td>
</tr>
<tr>
<td>April Program Details</td>
<td>Provide student names for Parade of Flags</td>
</tr>
<tr>
<td>April Program Details</td>
<td>Provide info on school chorus, if applicable</td>
</tr>
<tr>
<td>April Program Details</td>
<td>Provide info on performer(s) of National Anthem</td>
</tr>
<tr>
<td>Contacts:</td>
<td></td>
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<tr>
<td>Principal</td>
<td></td>
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<tr>
<td>Assistant Principal</td>
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<tr>
<td>PTA President or Designee</td>
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<tr>
<td>Lead Teacher</td>
<td></td>
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<tr>
<td>Music Teacher</td>
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Email: [linda@americanflagfoundation.org](mailto:linda@americanflagfoundation.org)  Cell: 410-591-6758
Of all the thrills one can experience in this great country of ours, the sight of Old Glory waving in the breeze can hardly be surpassed. The sight of it can stir a memory, evoke a tear, or cause one to step more lively. This symbol of our country has been displayed and depicted in many ways, but none more enthusiastically than when formed by 3,000 to 5,000 school children. Our Flag then waves and ripples in the breeze – a living, breathing, pulsating entity.

At the Fort McHenry National Monument and Historic Shrine, located in Baltimore, Maryland, a “Human Flag” first lived and breathed on Defender’s Day, September 12, 1914. That date was the one-hundredth anniversary commemorating the War of 1812’s successful defense of Baltimore from the British. The date also honored the anniversary of Francis Scott Key’s penning the words to what is now our National Anthem. The City of Baltimore, then led by Mayor James H. Preston, had planned a week-long extravaganza in observance of the Battle of North Point and the bombardment of Fort McHenry in Baltimore’s harbor. The event in September of 1914 featured 6500 local school children who, cloaked in red, white and blue, formed a giant replica of the Flag, which was appropriately named, “The Wonderful Human Flag.” Each child wore a hooded fingertip length red, white or blue mackinaw-type jacket. As the children took their places, they were also given a handkerchief of matching color so that it would be waved creating a rippling effect. After speeches by Mayor Preston, United States Secretary of State William Jennings Bryan (President Wilson’s official representative), and others, the children rose to their feet and sang patriotic hymns accompanied by a 250-piece band.

The Human Flag was not performed again until 1983. In that year, the newly created National Flag Day Foundation, currently named The American Flag Foundation, Inc., decided to sponsor an annual re-enactment of this patriotic experience. The genesis of the group came about in 1980 with a group of interested Star Spangled Banner Flag House board members. On December 9, 1982, three Baltimore businessmen, Mr. Herbert E. Witz, Mr. Louis V. Koerber, and Mr. Richard M. Patterson, with a vision and a dream, chartered the Foundation. The American Flag Foundation, Inc. believes that sharing patriotic experiences like the Living American Flag and the annual National Pause for the Pledge of Allegiance give students a critical understanding of the history of our Flag and its importance to all Americans.

Through 2008, each year in May, area school children gathered at Fort McHenry to create their own “Living American Flag.” Most students came from the third, fourth, and fifth grades to create a living scene from their American history lessons. They came not only from Baltimore City Public Schools, but also from the surrounding county public systems, private, parochial and home schools.

As school bus transportation was required for the children, entertainment was provided as approximately 90 yellow buses arrived throughout the morning. Entertainment was provided by local school groups performing
synchronized drills, choral arrangements and dramatic presentations. Professional entertainment ranged from a bagpiper and military bands to choral groups.

Historic characters, portrayed by actors and impersonators, interacted with the students. Background information about each character was available on our website www.americanflagfoundation.org for attending schools and students to learn important facts about each character. Both students and impersonators found the experience very rewarding. Historic characters have included: Francis Scott Key and his wife; Abraham Lincoln; Mary Pickersgill; Dolley Madison; Francis Bellamy; Harriet Tubman; Uncle Sam; Benjamin Banneker; Bonnie Fairbanks; George Washington; Benjamin Franklin; 54th Massachusetts Soldier; General George Meade; Fort McHenry Seaman; and Clara Barton. Buffalo soldiers set up an encampment complete with tents, cooking facilities, and costumed characters.

The opening of the Fort for teacher and/or parent-led structured tours was later added to the program and was accessible prior to the filling of the “Flag grid,” a grid marked out on the grassy slope in front of Fort McHenry National Monument and Historic Shrine. As children entered the grid, they were handed a large red, white, or blue placard, coordinated with their assigned station in the grid. The children ultimately held the cards over their heads to create the Flag image. Special students were selected to hold the stars in the blue field. Together, the students created the fifteen-stripe, fifteen-star Star Spangled Banner Flag that flies over Fort McHenry and inspired Francis Scott Key to pen our national anthem years ago.

A solemn high point of the Living American Flag program was the ceremonial passing of the “Baton of Patriotism,” in early years done by a participant of the first Living American Flag, the 1914 Human Flag. Each year, one student was selected from among that year’s group of Philip F. Haxel Sr. Patriotism Honor Roll Essay contest participants to represent all of the students and receive the red, white, and blue-beribboned Baton of Patriotism. This was indeed a significant moment for each of the generations represented.

All this was prior to the big moment when the Flag was formed. Arms were raised skyward holding their colored placard overhead, and thus, Old Glory appeared! It was a spectacular sight! It was then that the Living American Flag was photographed from the air to be shown on televised news programs and on the front page of the local newspaper. The children were thrilled to see what they had created and could usually identify their position in the Flag.

Over one hundred volunteers from groups such as the Baltimore Rotary Club, the Masonic Order, the Telephone Pioneers, the Knights of Columbus, the Veterans of Foreign Wars, The American Legion, and the Civil Air Patrol generously donated their time and energy to participate in this event each year.

The Philip F. Haxel, Sr. Patriotism Honor Roll was established in 1999 to increase and enhance patriotism in America. The award was created to honor Mr. Philip F. Haxel, Sr., then Chairman of the F. W. Haxel Flag Company. Mr. Haxel, since deceased, was a community leader who exhibited patriotism by generously donating Flags to the community, to many schools and to children’s parade groups. He was a faithful sponsor of the Living American Flag and other American Flag Foundation educational programs. He was an important figure at the Living American Flag ceremonies. The American Flag Foundation is proud to have the Honor Roll Award serve as a legacy honoring Mr. Haxel. Today, Mr. Philip F. Haxel, Jr., President of the F. W. Haxel Flag, Banner, Flagpole, & Sign Company has continued this tradition.

Since 2009, many school budgets were unable to extend to student transportation to the Fort. The American Flag Foundation promptly created and produced the Traveling Living American Flag program. Each year, The American Flag Foundation selects several schools, through county and city social studies supervisors, to participate in the traditional month of May in a Living American Flag at their school, with a coordinated study program and essay contest leading to the Big Day.
In close coordination with the school, principals, lead teachers, PTA and school curriculum, foundation volunteers operate the historic program on a smaller, personalized level. To date, participating schools are: Carney Elementary, Baltimore County MD; Church Creek Elementary, Harford County MD; Ruhrah Elementary, Baltimore City MD. Cecilton Elementary, Cecil County MD; Hamilton Elementary, Baltimore City MD; St. Francis of Assisi and Cardinal Shehan Elementary, Archdiocese of Baltimore MD. Glenmount Elementary, Baltimore City MD; Kingsville Elementary, Baltimore County MD; Meadowvale Elementary, Harford County MD. Graceland Park /O’Donnell Heights Elementary/Middle School, Baltimore City MD; Bay View Elementary, Cecil County MD; St. Margaret Elementary, Harford County MD; Red Pump Elementary, Harford County MD; Riderwood Elementary, Baltimore County MD; North East Elementary School, Cecil County MD; Timonium Elementary, Baltimore County MD; Ruhrah Elementary, Baltimore City MD; Church Creek Elementary, Harford County MD; Hampton Elementary Middle School, Baltimore County MD; Leeds Elementary, Cecil County MD; Pine Grove Elementary, Baltimore County MD.

In addition, the foundation continues to conduct sizeable Living American Flag events, by request and charter at large venues such as Fort McHenry National Monument and Historic Shrine in Maryland, Staten Island Stadium in New York, Montpelier Plantation in Virginia, and more. AFF was active in the planning stages and coordinating the building of the September 2014 War of 1812 - 1814 Bicentennial largest living flag ever staged at Fort McHenry National Monument and Historic Shrine.

The American Flag Foundation, Inc. is a 501 (c) 3 organization whose purpose is to develop the resources and create the opportunities for all citizens, especially children, to learn the history of our nation, the symbol of our Flag, and their role in building the future. For additional information on the Living American Flag, for help in staging a similar event, or to become a volunteer committee member for this program, call The American Flag Foundation office in Maryland at 443-243-3437 or visit our website: www.americanflagfoundation.org.
<table>
<thead>
<tr>
<th>STATE</th>
<th>NICKNAME(S)</th>
<th>DATE OF ENTRY</th>
<th>COLOR BEARER NAME</th>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Delaware</td>
<td>Diamond State, First State</td>
<td>DEC 7-1787</td>
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<td>Pennsylvania</td>
<td>Keystone State</td>
<td>DEC 12-1787</td>
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<td>New Jersey</td>
<td>Garden State</td>
<td>DEC 18-1787</td>
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<td>Georgia</td>
<td>Empire State of the South, Peach State</td>
<td>JAN 2-1788</td>
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<tr>
<td>Connecticut</td>
<td>Constitution State, Nutmeg State</td>
<td>JAN 9-1788</td>
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<tr>
<td>Massachusetts</td>
<td>Bay State, Old Colony</td>
<td>FEB 6-1788</td>
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<td>Maryland</td>
<td>Old Line State, Free State</td>
<td>APR 28-1788</td>
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<td>South Carolina</td>
<td>Palmetto State</td>
<td>MAY 23-1788</td>
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<td>New Hampshire</td>
<td>Granite State, Scenic State</td>
<td>JUN 21-1788</td>
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<tr>
<td>Virginia</td>
<td>Old Dominion, Mother of Presidents</td>
<td>JUN 25-1788</td>
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<tr>
<td>New York</td>
<td>Empire State</td>
<td>JUL 26-1788</td>
<td></td>
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<tr>
<td>North Carolina</td>
<td>Old North State, Tar Heel State, Turpentine State</td>
<td>NOV 21-1789</td>
<td></td>
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<tr>
<td>Rhode Island</td>
<td>Ocean State, Plantation State</td>
<td>MAY 29-1790</td>
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<tr>
<td>Vermont</td>
<td>Green Mountain State</td>
<td>MAR 4-1791</td>
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<tr>
<td>Kentucky</td>
<td>Bluegrass State</td>
<td>JUN 1-1792</td>
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</table>
[School Name] Elementary School - Living American Flag Program  
May _____, 2019

9:30 – 11:00

Patriotic Music........................................... [School] Elementary Chorus under the direction of ____________, Music Teacher

Welcome............................................... Ms./Mr. ____________, Principal, [School] Elementary School

EMCEE..................................................... Mr. Paul Rose, Chair, The American Flag Foundation – Living American Flag Committee

Parade of Flags........................................ A parade of the first 15 states in the order in which they entered the Union. **Flag Bearers: Grade 3 (Names) Grade 4 (Names) Grade 5 (Names). [See Parade worksheet, included]**

Presentation of Colors..............................

Pledge of Allegiance............................... Led by Mr. Paul Rose [or student/staff/parent of your choice]

National Anthem................................. [School] Elementary Chorus or Soloist Name

Introduction AFF ................................. Mr. Paul Rose

War of 1812 The Battle of Baltimore...... Mr. Chris Russo, Historian

Presentation of the Philip F. Haxel Patriotism Honor Roll Award............. Mr. Paul Rose and ________________________________

Directions Living American Flag ............ Mr. Bob DeLisle, Vice President, Operations, The American Flag Foundation

Patriotic Music Medley........................... [School] Elementary Chorus

Leave Gym to Do Living American Flag

  • Fill the Grid - Practice
  • Do the Flag – Drone Fly-over for LAF Photo.

Closing Remarks................................. Mr. Paul Rose

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June 14, 2019 – FLAG DAY – AT 7:00 p.m., remember to Pause for the Annual National Pause for the Pledge of Allegiance. See our website: www.americanflagfoundation.org

Happy Birthday President Trump!
FOR IMMEDIATE RELEASE

THE LIVING AMERICAN FLAG TRAVELS TO BALTIMORE COUNTY!

The American Flag Foundation (AFF) announced today that ________________ Elementary School in ________________ County, Maryland will host one of the 39th Annual Living American Flags on Tuesday, May ______, 2019, from 9:30 a.m. until 12:00 Noon. Approximately [ ] students, parents, and teachers will participate in building the “Traveling Living Flag.” This spectacular event reenacts the original “Human Flag” formed on Defenders Day, September 12, 1914 that celebrated the 100th anniversary of the heroic “Defense of Baltimore.”

Event highlights include the recounting of the story of the War of 1812’s “The Battle of Baltimore” by historian Christopher Russo; patriotism essay contest awards; and a drone photo of all school students in attendance.

Principal ________________ will welcome all to the program; ________________ will present the colors. A Parade of State Flags representing the Star Spangled Banner Flag will be made up of 15 students each carrying a flag in the order in which they entered the Union. Outside on the school grounds, the students will hold up colored placards and stars to form an aerial view of the 15-stripe, 15-star Flag that flew over Fort McHenry & inspired Francis Scott Key to write our national anthem, “The Star-Spangled Banner.”

For additional information, visit our website at www.americanflagfoundation.org or call The American Flag Foundation at 443-243-3437.

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The American Flag Foundation is a 501(c)3 whose purpose is to develop the resources and create the opportunities for all citizens, especially children, to learn the history of our nation, the symbol of our Flag and their role in building the future.
Dear VIP:

You are invited to be a special guest on [Day, Date] at our Living American Flag™ event (a program of The American Flag Foundation, Inc.™) being held at [Name of School] Elementary School located at [address of school]. The program begins at [a.m.] and lasts for approximately one hour.

Join us as we honor our Flag, our nation, our school, and our “Baton of Patriotism” essay contest winners.

We would like to recognize you during the program. Please check in with [Name] at [Location] located [Location] by [o’clock], or just drop in to our auditorium located [Location] and enjoy the event!

If you have any questions, please call [Name] at [Number].

Sincerely,

RSVP by [Date], 2019

By Phone to [Contact] at [Number]

Or by mail at [Address]

Your Name: [Name]
Your Phone: [Number] Fax: [Number] E-mail: [Contact]

[ ] I will attend   [ ] I will not attend   [ ] I will be represented by: [Name]
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the Memorandum) is made on this ______ day of _________, 2019 by and between The American Flag Foundation, of 9613-C Harford Road, Box 527, Baltimore, Maryland 21234, hereinafter referred to as “AFF” and ____________________________, hereinafter referred to as “School” for the purpose of achieving the various aims and objectives relating to Living American Flag Day (the Program).

WHEREAS AFF and School desire to enter into an agreement in which AFF and School will work together to complete the Program;

AND WHEREAS AFF and School are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Program:

Expectations of the Partners
The Partners acknowledge that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the Program and to demonstrate financial, administrative and managerial commitment to the Program by means of the following individual services.

Cooperation
The activities and services for the (indoor and outdoor) Program shall include, but not limited to:

a. AFF will:
   1. Provide sample schedule to be personalized for the School;
   2. Provide principal’s checklist with timeline;
   3. Provide sample press release and VIP invitation letter;
   4. Provide patriotism essay contest forms, instructions, judging of essays, awarding of certificates and plaque, website and social media recognition of Baton of Patriotism winner;
   5. Provide certificates of participation for all students;
   6. Provide working graph for the Parade of Flags;
   7. Provide 50 state flags and stands on-stage;
   8. Provide emcee and other staff necessary to conduct indoor program;
   9. Outside, set-up and coordination of Flag Grid;
   10. Provide drone for flyover shot of school’s Living American Flag;
   11. In case of rain, provide room-sized Flag.
b. **School will:**
   1. Choose a Tuesday in May for event;
   2. Provide number _____ of students, siblings, etc. who will be filling the Flag Grid;
   3. Conduct a walk-through with AFF for planning purposes;
   4. Personalize the sample schedule provided, with School staff/student names requested, planned music/chorus pieces and singers and return to AFF;
   5. Meet with 3rd, 4th, and 5th grade teachers to review the expected participation in the patriotism essay contest and distribute materials provided by AFF;
   6. Utilize sample press release for local newspapers, radio/TV;
   7. Utilize sample VIP invitation letter to send to PTA government and education officials;
   8. Oversee essay contest’s timely submission;
   9. Provide to AFF student names (see provided list in Principal’s package) for Parade of Flags, prior to day of Event;
   10. On day of event, set up auditorium for indoor segment of program.

**Resources**

The Partners will endeavor to have final approval and secure any financing necessary to fulfill their individual financial contributions at the start of the planning for the development of the Program.

a. **AFF agrees to provide the following financial, material and labor resources in respect of the Program;**
   1. All tools, equipment, staff necessary to complete the Program’s Flag Grid;
   2. Labor and equipment necessary to coordinate and conduct student activities forming and preserving the Flag Grid;
   3. Sample indoor program media, contest materials, schedules, etc.;
   4. Emcee and staff to conduct indoor program;
   5. Staff to conduct judging of essay contest;
   6. Award materials for essay contest;
   7. Certificates for all students of School.

b. **School hereby agrees to provide the following financial, material and labor resources in respect of the Program.**
   1. A subsidy of One Dollar ($1.00) per child taking part in Flag Grid (The raising of monies has historically been coordinated through the PTA);
   2. Lectern and microphones set up in the auditorium or event space;
   3. Fifteen students to conduct a Parade of Flags;
   4. Staff to usher students to and from the Flag Grid, outdoor area;
   5. All program-related information requested by AFF in a timely manner;
   6. Meet with AFF directly following program to provide feedback.

**School Liaison**

Name_________________________________________ Date____________________

Phone_________________________________________
THE PHILIP F. HAXEL SR. PATRIOTISM HONOR ROLL

Dear 3rd, 4th and 5th Grade Educators (and Online Participants/Parents): Please read details carefully!

The topic for the Philip F. Haxel, Sr. Patriotism Honor Roll essay contest is: “What the Words in the Pledge of Allegiance Mean to Me.” We will be evaluating research as well as personal opinions (complexity will differ at each grade level).

It is hoped that many children will tender creative compositions to their teachers (if you are a 2019 selected school), or online (if you are not in the Maryland area, or you are not a 2019 selected school). Essays should include some research and resource information in support of the opinions expressed in your composition.

Teachers, please choose the three “best” per grade level applicants, and prepare your submission package as outlined below and mail to Ms. Mary Burton, Chairperson; Living American Flag Contest; 9110 Covered Bridge Road; Parkville, MD 21234 by April 1, 2019. Online applicants, please write the word ONLINE on your submission page, and forward as directed above. All online (includes home-schools) entries will be judged as one category, three grade levels.

Submission Package Prerequisites/Organization:

1. Student compositions shall be original handwritten copies. It is suggested that teachers make copies for their records.
2. Each student composition shall have a title at the top and the writer’s name, grade level, school name and address at the bottom.
3. Your school’s total submission package (or your personal online package) will be “covered” with a completed Philip F. Haxel Sr. Patriotism Honor Roll Response Form, which is included.
4. Your submission package will be acknowledged upon receipt by Ms. Burton.

The contest committee will examine submissions from all FOUR categories based on content, spelling, grammar, punctuation, and handwriting.

STEP 1 - CATEGORIES: The 2019 participating schools: ONE) Public School in Baltimore County, TWO) Public School in Baltimore City. One winner will be chosen from each 3rd, 4th & 5th grade level per school. THREE) Online: One winner will be chosen from each 3rd, 4th & 5th grade level submissions. ALL winners will be notified by May 3, 2019. These winners will receive from The American Flag Foundation a Philip F. Haxel, Sr. Patriotism Honor Roll Certificate recognizing their achievement.

STEP 2: One “over-all” winner from each school (and from online) – 3 possible winners – will be chosen as the “Baton of Patriotism” winners, and awarded a unique plaque acknowledging their accomplishment, as well as public recognition on The American Flag Foundation’s website.

If you have any questions, please contact Ms. Linda Bishop, Operations Administrator (cell) 410-591-6758 or email linda@americanflagfoundation.org.
The Philip F. Haxel Sr. Patriotism Honor Roll Response Form
Please return this form with your selections below no later than April 1, 2019

I, _________________________________ (educator*) am submitting compositions from the following students to the Philip F. Haxel Sr. Patriotism Honor Roll contest. His/Her name will appear as listed below:

*ONLINE SUBMISSIONS: Please put your name in the applicable grade category, and write “ONLINE” in the educator space at top of form.

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<th>Grade 3</th>
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School Name ____________________________________________________________

School Address _________________________________________________________

___________________________________________________________

Principal

▶ For any questions, please contact Ms. Linda Bishop, Operations Administrator (cell) 410-591-6758 or email linda@americanflagfoundation.org.

Please return form and entries to:
Ms. Mary Burton, Chairperson, Living American Flag Contest
9110 Covered Bridge Road; Parkville, MD  21234